

**PUBLIC SAFETY COMMITTEE  
COUNTY BOARDROOM  
MONDAY, JANUARY 13, 2020  
MINUTES  
4:30 PM**

**1. Call to Order**

The meeting was called to order at 4:30 PM.

**2. Roll Call** – Barry Logan (ch), Donald Tolan, Emily Barker, Justin Faulk, Blake Parsons all present

**3. Approval of Minutes**

a. Approval of December 9, 2019 minutes

Motion to approve December 2019 minutes made by Faulk, seconded by Barker. *Motion passed.*

**4. Public Input**

**5. Approval of Claims**

Motion to approve January 2020 claims made by Barker, seconded by Tolan. Question regarding the yard maintenance bills for the Courthouse. It is for the fall clean up, and mowing from September through Oct. *Motion passed.*

**6. Coroner**

**7. Sheriff**

a. Hot water storage tank project update.

The vendor has been contacted and the tanks are being made. They should be delivered next week.

b. Courthouse roof project (Informational)

An RFP has gone out, and is due back the 24<sup>th</sup>. Several vendors have made inquiries, so there should be good competitive bids

c. EMA Roof Project (Informational)

The EMA building is a steel roof. Heavy snow fall and ice slide off the roof and in the past have fallen on equipment and damaged it. Mr. McCanness is getting prices together to install snow guards around the roof and above the door. He will report back.

d. 2019/2020 Project List (Informational)

They are getting started on the project list. It was asked about the courthouse roof leaks, and there have been none of lately.

e. Annex 4 Project

Sheriff needs some direction on how to proceed. They cannot start fixing the current board room for probation until we get annex 4 ready. Discussion on Child Advocacy Center. It was determined that we can continue with our current rental at a cheaper cost than fixing annex 4 to house the CAC. At some point the board may have to financially help with the rent since the funds are not coming in as they did. Discussion on if we need architectural drawings for annex 4 board room. It is pretty simple – take out bathroom fixtures, move mechanical room, paint, carpet, trim, etc. Since we are only going to do the board room at this time, it was felt that we would not need the architectural drawings. Discussion on how to set the board room up, where to put projector, etc. Discussion on moving current tables or getting a new seating section from Widemers. The Sheriff will have Widemers come out and provide feedback and what we could do. Discussion on space for executive sessions. There is a room that the board can use for executive sessions so the public does not have to leave and go stand in the parking lot during executive sessions.

f. StarCom 21 Update (Informational)

The Minonk tower pads have been poured. The Sheriff's department is still working with Verizon on the Metamora tower. The dishes at the top of the tower need to be removed. The hope to have the Sheriff's department on the system by mid-summer.

g. Information Technology & Cyber Security (Informational)

Heart is working to make sure we are all secure. They advised not to open any emails that look suspicious.

**8. Animal Control**

a. Update of Animal Control Ordinance (G. Minger)

The State's Attorney had given his okay on the changes to the animal control ordinance. A cleaned up copy will be presented at next month's meeting.

**9. Health Department**

**10. Probation**

**11. New Business**

**12. Unfinished Business**

**13. Other**

**14. Executive Session – Roll Call Vote**

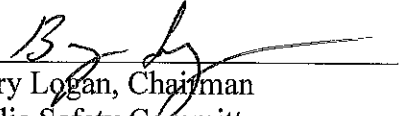
**15. Any Action coming out of Executive Session**

**16. Adjournment**

Motion to adjourn made by Parsons, seconded by Barker. *Motion passed.*

Meeting adjourned at 5:14 PM.

Submitted by: Deb Breyman

  
Barry Logan, Chairman  
Public Safety Committee