

**COUNTY OFFICES COMMITTEE  
COUNTY BOARDROOM  
TUESDAY, MARCH 9, 2021  
MINUTES  
5:30 P.M.**

**1. Call to Order**

The meeting was called to order at 5:32 PM

**2. Roll Call** – Jason Spence, Nathan Schertz, Richard Hill, Chuck Nagel present. Al Durst excused.

**3. Approval of Minutes**

a. Approval of February 9, 2021 regular meeting minutes.

Motion to approve February 2021 minutes made by Hill, seconded by Schertz. *Motion passed.*

**4. Public Input**

Jodi Goff, Supervisor of Assessment addressed the committee. All the sales have been caught up for 2020. Everything has been sent to the state. She had a meeting with a possible candidate for Board of Review, but they were not interested. This new member has be a non-republican. Computer for mapping has been ordered. The office is caught up on splits. By next month they should be starting on the Jan 2021 splits. They have caught up 2 years' worth of splits in a year and a half.

**5. Appointments**

a. Appointment of Mike Hutchinson to the Human Service Transportation Plan (HSTP) Committee to complete the unexpired 3 year term of Lee Linwood expiring on August 21, 2022.

b. Reappointment of Sheila Durst to the Washburn Fire Protection District for a three year term expiring June 1, 2024.

c. Reappointment of Timothy Ruestman to the El Paso Fire Protection District for a three year term expiring April 30, 2024.

d. Reappointment of Linda Haas to the El Paso Fire Protection District for a three year term expiring April 30, 2024.

e. Reappointment of Kathryn Weber to the Caterpillar Trail Public Water District for a 5 year term expiring May 1, 2026.

f. Appointment of Kelly Thannum to the Germantown Hills Fired Protection District for a 3 year term expiring April 30, 2024.

Motion to approve the appointments A-F by Nagel, seconded by Schertz. *Motion passed.*

**6. Approval of Claims**

a. Approval of March claims

Motion to approve March claims made by Hill, seconded by Nagel. *Motion passed.*

b. County Board Per Diem – Roll Call Vote

There are three per diems – David Meinhold for \$175 for February, Richard Hill for \$2,175 for 2020 meetings, and Russ Cotton for \$1,800.

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Motion to approve David Meinhold's per diem made by Nagel, seconded by Schertz. Roll call vote – Schertz – yes; Nagel-yes; Hill-yes; Spence-yes. *Motion passes.*

Motion to approve Richard Hill's per diem made by Nagel, seconded by Schertz. Roll call vote – Schertz-yes; Nagel-yes; Spence-yes. Mr. Hill abstains. *Motion passes.*

Motion to approve Russ Cotton's per diem made by Hill, seconded by Nagel. Roll call vote – Spence-yes; Schertz-yes; Nagel-yes; Hill-yes. *Motion passes.*

**7. Unfinished Business**

a. Board member electronic devices

Heart provided a quote for 15 Surface Pro 7 tablets and installation of software. If these tablets were purchased, board members would no longer receive a hard paper copy of materials. If they wished, they could print what they needed. The committee felt that this is the direction society is moving into. Discussion on updating the software and cost. Software would have to be updated about every 4 years. Also discussed was if the quote included a hard box. It is not believed that the quote did, but if we go this route, the committee felt a hard box was needed. We would also need to insure them. Over the years, this would save on the cost of paper, copying, toner, postage, etc. This would also help with the issue we are having with the emails not going through because Microsoft changed. Along with that is having all the county information on one device in case of a FOIA request. After discussion, there are a few questions that Ms. Breyman will reach out to Heart about and report back to the committee. Motion to move this to County Board for discussion made by Schertz, seconded by Nagel. Discussion on moving all board members email to a Gmail account. *Motion passed.*

**8. New Business**

- a. Approval of polling place temporary change of Olio 3 to from Apostolic Nursing Home to Church of the Nazarene in Eureka.
- b. Approval of polling place temporary change of Roanoke 3 from the Village Hall to the Roanoke park building
- c. Approval of polling place temporary change of Worth 7 & 8 from the Mother House to the Worth Township Building
- d. Approval of polling place temporary change of Worth 9 & 10 from the Parish Center at Lourdes Church to Marlene's Event Barn.

The County Clerk reported that due to Covid some polling places cannot be held in certain scheduled places, and need to be moved for the April election. After the election, she will look into consolidating some of the polling places. Motion to approve the relocating of the polling places in A-D made by Hill, seconded by Schertz. *Motion passed.*

**9. Budget**

It was asked about the new election equipment that was to be ordered. The money is still there, but the equipment has not been ordered. There are 225 election judges that have to be trained.

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With Covid – they can't get to a training. The County Clerk doesn't want to order the equipment, and just have it sitting around, until she knows that they can get trained. It was asked if there might be a price hike while we are waiting. The dealer knows the problems dealing with Covid and would not raise the price. The price may change because there may be an adjustment in the amount of equipment ordered.

**10. Other**

It was asked if the Wi-Fi was still feeding off the Health Dept. Yes it is- as we are not 100% sure if the Boardroom is fully set up. We also need to find out the password for the Boardroom that was set up.

**11. Executive Session (if necessary)**

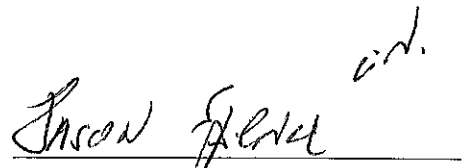
**12. Any action coming out of Executive Session**

**13. Adjournment**

Motion to adjourn made by Nagel, seconded by Hill. *Motion passed.*

Meeting adjourned at 6:20 PM.

Submitted by: Deb Breyman

  
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Jason Spence, Chairman  
County Office Committee