

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Monday, June 7, 2021
MINUTES
8:00 A.M.

1. Call meeting to order

The meeting was called to order at 8:03 A.M.

2. Roll Call.

Richard Hill, Dan Steffen, Barry Logan and David Meinhold present. Donald Tolan absent. Also present is County Board member Jerry Smith and County Engineer, Conrad Moore.

3. Review meeting minutes of regular meeting on May 10, 2021.

Motion to approve May 10, 2021 minutes made by Steffen, seconded by Logan. *Motion passed.*

4. Review and consider minutes of past Executive Sessions.

None

5. Public comment.

None

6. Consider claims for the June 15, 2021, Board meeting

Motion to approve June 2021 claims made by Meinhold, seconded by Logan. Flink Company rebuilt the plow hitch which was worn from wear and tear. Rusty's Door Service replaced the overhead door in the shop from when it was hit last fall. They did not turn this into insurance as the deductible was more than the cost to repair. Amigoni Construction was used to help clean ditches on Banta Road that the Highway Department could not reach. This is part of a grant that was received to help with damages from flooding in 2019. It was asked about the individual names on the claim sheet. These names represent land acquisitions for the right-of-way to complete the project for CH 13. Discussion on how the compensation was determined. The land was appraised by a certified appraiser. We used their appraisal as a basis. The basis was \$13,000 per acres. *Motion passed.*

7. Old Business:

- (a) Discuss and act on agreement with Blunier Builders, of Eureka, IL for preliminary design of new shop building.

Blunier Builders submitted a statement stating that if Blunier provides preliminary plans/specs, they realize they have no advantage over other potential bidders for the building project..

Discussion on the steel versus wood frame. This is a decision that the committee needs to make before we can engage someone for guidance. We do not want to show favoritism to anyone. We also don't want to shut Blunier out from bidding when it comes time. A steel frame building is used for large warehouse buildings, while a wood frame building is used more for bay area buildings. Wood frames help support steel building and make insulating easier. The type of building will be discussed more under 9A. In conclusion, we will not ask Blunier to provide drawings as we don't want to be seen as giving favoritism.

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8. New Business:

- (a) Discuss and act on bids for County Culvert Liners, Section 21-00176-00-DR.

Motion to approve the low bid of \$72,120.00 from Hoerr Construction made by Meinhold, seconded by Logan. This is for 3 culvert liners by Congerville. *Motion passed.*

- (b) Discuss and act on Architecture Agreement with Kenyon & Associates for new shop building.

Motion to approve architectural agreement with Kenyon & Associates not to exceed \$35,400.00 made by Steffen, seconded by Meinhold. Kenyon will provide architectural services for structure, mechanical, plumbing and electrical design. Discussion on why plans have to be done by a certified architect. There is concern about spending money that does not go directly to the new building. The committee needs to determine where we want things placed, if we want the floor heated, among other things. The committee hasn't even decided on what type of building is to be built. Most companies that offer steel buildings have someone on their staff that will direct us with regard to the foundation. Someone needs to design floor plan, and Mr. Moore is not an architect. Plus we may need an architect in order to have plans for the Village to approve building. We have a construction manager, and he may be the one who directs us. Mr. Moore will ask the construction manager to come to next month's committee meeting to talk about our wants and needs. Mr. Steffen withdraws his motion, and Mr. Smith withdraws his second. We need to project into the future. Equipment keeps getting bigger and the doors widths have to accommodate for the equipment increase in size. Discussion on placing solar panels on the building. We need to have the pipes installed for in-floor heating even if we do not hook it up right now. Mr. Smith has volunteered his time to sit with Mr. Moore and the committee to put together our questions, what we want and what we need. The committee feels that this agreement is premature as they have not decided what type of building they are going to build.

- (c) Discuss and act on Engineering Agreement with Hutchison Engineering, Inc. for new shop building.

This discussion was put on hold.

(d) Discuss and act on bids for County Highway 9 Bridge Repair, Section 11-00126-00-BR. Mr. Moore would like to reject the bids for bridge repair on CH 9 - repairing wing walls, form concrete repairs, and guard rails. The project was estimated at \$290,000 and then upped to \$310,000-311,000. The wing repair work made this project roughly 49% more than what was budgeted. They are going to try and do some repairs, and find different alternatives for the wing walls.

9. Other:

- (a) New Shop Building.

This has already been discussed.

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(b) County Highway 13

Forty percent of the right-of-way has been purchased. All right-of-way purchases have to be made before the project can be deemed shovel ready. The design work for the area of Route 24 is about 80% complete.

(c) Personnel Update

They have hired Ben Burmood to replace Glenn Fischer, and hired Lee Kupfer as an Engineer Technician, so they currently have three technicians.

(d) Highway Department Property Safety Survey

IMPG came through and inspected every building. The window and doors need to be numbered, and each office needs to have a blood stop kit. There is no fire alarm system in this building.

10. Executive Session.

(a) 5 ILCS 120/2(c)(6) Sale or lease of property.

Motion to go into executive session under 5 ILCS 120/2(c)(6) made by Steffen, seconded by Logan. Roll call vote – Hill-yes; Steffen – yes; Logan – yes; Meinhold – yes. *Motion passed.*

Motion to come out of executive session made by Logan, seconded by Steffen. *Motion passed.*

(b) 5 ILCS 120/2(c)(1) Personnel.

Motion to go into executive session under 5 ILCS 120/2(c)(1) made by Logan, seconded by Meinhold. Roll call vote – Meinhold-yes; Logan- yes; Steffen – yes; Hill – yes. *Motion passed.*

Motion to come out of executive session made by Steffen, seconded by Meinhold.. *Motion passed.*

11. Action coming out of Executive Session.

No action needed for either session

12. Motion to Adjourn.

Motion to adjourn made by Steffen, seconded by Meinhold. *Motion passed.*

Meeting adjourned at 9:38 A.M.

Submitted by: Deb Breyman


Richard Hill, Chairman
Road and Bridge Committee