

**WOODFORD COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING**

**DATE: August 23, 2021    START TIME: 5:30p.m.    END TIME: 6:35 p.m. LOCATION: Woodford County Board Room**

Present: Board Members: Bonnie Allen (President), Anna Laible, Gary Knepp, Autum Jones

Absent: Laurie Schierer

Staff: Hillary Aggertt, Administrator; Dustin Schultz; Emily Kelly

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION / RESPONSIBLE PERSON / DATE</b>
	The meeting was called to order by Bonnie Allen, President of the Board of Health.	
<b><u>ROLL CALL</u></b>		
<b><u>Public Input</u></b>	No public input	
<b>Financial Report</b>	Monthly Financial Bills/Bills Paid in Vacation	Motion by Jones, Second by Knepp, motion carried
<b>Unfinished Business</b>	Dentist Appointment to BOH: Dr. Michael Meier to serve as the Board of Health Dentist	Motion by Knepp, Second by Laible, motion carried
<b><u>New Business</u></b>	Hillary presented options to the Board	Motion by Jones to approve option 1 (adjusting Dustin's role and increasing pay to \$24/hr), Second by Laible, motion carried
	Emergency Response Coordinator/Epidemiologist Job Description	Motion to approve new description by Knepp, Second by Jones, motion carried
	Part-Time Nurse position; Will need to adjust part time budget line item in proposed budget for next year to continue to meet needs	Motion to approve and send to County Board Finance Committee by Jones, Second by Knepp, motion carried

	Part-Time Nurse job description	Motion by Knepp, Second by Laible, motion carried
	Contact Traction Assistant Supervisor position	Motion by Laible, Second by Knepp, motion carried
	Contact Traction Assistant Supervisor job description	Motion by Knepp, Second by Laible, motion carried
	PRN Contact Tracers (3 positions) need replaced	Motion by Jones, Second by Laible, motion carried
	Adding Lab Draw options and pricing	Motion by Knepp to charge \$20 for hepatic function panel and \$25 for follicle stimulating hormone, Second by Laible, motion carried
	Postponing MRC appreciation event; suggested shirts for now and doing something later	
	Filling BOH member position: discussion on two possibilities, will ask for more information from two suggested for discussion at next board meeting	
<b><u>Next Meeting</u></b>	Monday, September 27, 2021 at 7:00 PM.	
<b><u>Adjournment</u></b>	Meeting adjourned at 6:35 PM.	Motion by Knepp, Second by Knepp, motion carried

Respectfully submitted by: \_\_\_\_\_

Secretary